

**Shiocton Public Library
Board of Directors Meeting
May 19, 2022**

Call to Order

The meeting was called to order by Trustee Schweitzer at 2:00PM

Pledge

Trustee Schweitzer led the Pledge.

Roll Call

Trustees present: Karen Kroncke, LouAnn Johnson, and Nichole Schweitzer. Also in attendance: Shay Foxenberg, Director. Trustees absent: Tammy Free, Nancy Brownson.

Meeting Agenda

Motion by Kroncke, second by Johnson to approve the May 19, 2022 meeting agenda. Motion carried, 3-0.

Meeting Minutes

Motion by Johnson, second by Kroncke to approve the April 14, 2022 meeting minutes as presented. Motion carried, 3-0.

Financial Reports and Bills

Director Foxenberg noted that we have only spent \$65.33 of the \$100.00 total budgeted for 600 Office Supplies. Expecting there to be several invoices due to preparations for the summer reading program.

Motion by Schweitzer, second by Kroncke to approve the April Financial Reports and Bills as presented. Motion carried, 53-0.

Public Comments

None.

Staff Computer

Director Foxenberg noted that the staff computer at the main circulation desk is ready to be replaced. OWLS is able to secure a computer and monitor combination for \$1,110.36. Julie from OWLS will order and install. The plan is to shift the current circulation desk computer to the one used for cataloging; that computer will be recycled at the next free event. Trustee Schweitzer inquired about USB ports and anti-virus protection. Director Foxenberg noted the anti-virus and firewall are provided through the OWLS network; she will check on if the unit includes one or more USB ports. Motion by Schweitzer, second by Kroncke to approve the computer request as presented. Motion 3-0.

Director's Report

Egg hunt community donations and support was essential to the event being a success. Director Foxenberg shared how people kept signing up all through Friday and even that Saturday morning. She estimates that nearly 150 kids participated. Will need to decide next year if we are going to have a hard and fast sign-up date and then turn folks away that just show up. Parents requested golden eggs for even the 2- and 3-year-olds.

Director Foxenberg shared information regarding her visits with the classes, 4K – Gr 7, to promote the library and summer program. Fliers for summer program going home with students. Will continue the Action Badges.

Director Foxenberg explained challenges the reduction in financial support from OWLS of \$1,600 will present for the new fiscal year. There is also some concern about the level of funding to be received from the Village given the challenges experienced at that level, too. She will bring attendance data, along with options and related costs to the August meeting.

Board Comments

none

Next Meeting

Set the next meeting date and time as June 16, 2022 at 2:00PM.

Adjourn

The meeting was adjourned by Trustee Kroncke, second by Johnson at 2:53PM.