

Board of Trustees Meeting

Wednesday May 17, 2023, at 2:00 pm
Shiocton Public Library Board
Outagamie County



1. Meeting called to order by Board President, Tammy Free at 2 pm
2. Pledge of Allegiance lead by Tammy Free
3. Roll Call –
Present: Tammy Free, LouAnn Johnson, Vicky Wagner, Veronica Woodward and Library Director, Shay Foxenberg
Excused: Karen Kroncke
Late: LouAnn Johnson arrived at 2:20 pm
4. Approval April 19, 2023, Board Meeting Minutes
 - a. Tammy Free moved to accept the minutes as presented. Motion seconded by Veronica Woodward. The vote to approve was unanimous.
5. Approval April 2023 Financial Reports and Bills
 - a. Easter Egg Hunt Expenses - \$300 remains in the donation fund.
 - i. Shay Foxenberg is to be reimbursed \$164.96 in event related expenses.
 - ii. Shay requested that the balance of the \$300 be given to Karen Kroncke in payment for all her contributions which are believed to exceed this balance.
 1. Point of Information - The Donation fund is held by Wolf River Bank and is separate from all other library funding. Funds deposited are to be utilized for the special interests as intended by the donator.
 - b. Motion to approve the Financial Reports and bills as presented was made by Vicky Wagner, seconded by Veronica Woodward. Motion approved.
6. Public Comment
7. Review and Discussion of Collection Development Policy and Request for Reconsideration Form –
 - a. Board members discussed the revisions provided to the current Collection Development Policy by Director Foxenberg. Further changes and edits were agreed upon.
 - i. ACTION: Vicky Wagner will incorporate the agreed upon changes and e-mail the edited copy to the Board President and Library Director for their review and verification.

- b. Request for Reconsideration of Library Material Form was reviewed with minor changes.
 - i. ACTION: Vicky Wagner to make the corrections as discussed
 - ii. Changes to both documents will be reviewed and put up for approval at the next Board meeting.

8. Director's Report

- a. Shay attended Multilingual Night at the school with the hope of getting more library participation.
- b. Summer Reading Handout –
 - i. Kathy Schmidt of Shiocton Schools has invited Shay to work with them on the 100 Books program which focuses on 4k-5k families. 40 families have been invited to participate.
 - 1. Library cards will be issued and a bundle of 10 books of various interests will be provided in backpacks.
 - 2. An activity schedule for June-July-August has been developed.

9. Library Board Comments

10. Next Meeting Date – June 21, 2023 @ 2 pm

11. Adjournment – 3:46 pm