

## **Shiocton Public Library Donations of Collection Materials Policy**

The Shiocton Public Library will accept donations of books and other collection materials. Once donated, the materials become the property of the library, and the library reserves the right to use and dispose of them in the manner most useful to the library.

This could include adding them to the collection, sending them to other libraries or schools, placing them in the used book sale, use them for some of our programming, or disposing of them.

By law, the library is not allowed to appraise the value of donated materials, although it can provide an acknowledgement of receipt of the items if requested by the donor.

We, here at the Shiocton Public Library, truly appreciate your donation and hope that you keep us in mind in the future.

From time to time, we may be able to thank you by giving you a coupon for fine forgiveness, although this is at the discretion of the Shiocton Public Library Director.

Thanks again for your donation.

Adoption Date: December 12, 2012