Shiocton Public Library

Board of Trustees

February 21, 2024

**#1 Call to Order**

The meeting was called to order by Tammy Free at 2:00 p.m.

**#2 Pledge of Allegiance to the Flag of the United States of America**

**#3 Roll Call**

Present were Trustees Karen Kroncke, LouAnn Johnson and Tammy Free. Also present were Library Director Michaela Woodward and Kim Dewindt. Vicky Wagner was excused. Nichole Schweitzer was absent.

**#4 Approval of Meeting Minutes from the January 11, 2024 meeting**

**M/S/P by Johnson/Kroncke to approve the meeting minutes from the January 11, 2024 meeting.**

**#5 Approval of January Financial Reports and Bills**

**M/S/P by Kroncke/Free to approve the January Financial Reports and Bills.**

**#6 Take Action to Approve the Wisconsin State Department of Public Instruction Annual Report**

**M/S/P by Kroncke/Johnson to approve the Wisconsin State Department of Public Instruction Annual Report.**

**#7 Take Action on Library Closure on March 12, 2024 for Staff Training**

Both Michaela and Kim are going to HootCon for staff training March 12, 2024. Dian is on vacation. The closure will be posted.

**M/S/P by Free/Johnson to close the Library on March 12, 2024 for staff training.**

**#8 Public Comment**

No public comment.

**#9 Director’s Report**

HootCon is March 12th.

Michaela and Dian will be attending a materials repair workshop on March 19th.

Story time will begin the week of March 18th.

Brain storming for Summer Reading Program. The theme is Adventure Begins at Your Library.

There is some safety issued with the play structure in the library. This issue will be postponed until the April meeting.

January stats were good for winter. Door count was lower, but the usage was higher than the month before. Usage includes renewals.

The 4K backpack program is doing good.

**#10 Discuss planning for Easter Egg Hunt 2024**

The Easter Eggstravaganza will be March 23rd at the Lake Park Pavilion and start at 10:00 a.m. Registration will be capped at 130. LouAnn and Karen will be going to businesses looking for donations. Because of the time of year all activities will be indoors. There will be raffle baskets, games, crafts and refreshments.

Anyone wanting to make donations can contact Michaela at the library. Looking for candy, chocolate bunnies, individually wrapped crackers/pretzels, small juices (Hugs or boxes), or things for the goodie bags.

**#11 Library Board Comments**

There were no Library Board comments.

**#12 Next Meeting Date**

The next meeting is tentatively set for March 14th at 2:00 p.m.

**#13 Adjournment**

The meeting was adjourned at 3:01 p.m.