

## Library Board of Trustees Meeting Minutes

Tuesday, January 14, 2025 at 2:00pm  
Shiocton Public Library Board  
Outagamie County



1. Call to Order at 2:00PM by President Tammy Free at 2 pm
2. Pledge of Allegiance was made by all present
3. Roll Call – Tammy Free, Cherie Johnson, Nichole Schweitzer, Judy Shafel, and Library Director, Michaela Woodward. Excused: Vicky Wagner
4. Approval of Meeting Minutes from December 10, 2024
  - a. Motion to approve was made by Judy Shafel and seconded by Cherie Johnson. Motion passed unanimously. 4-0.
5. Approval of December 2024 Financial Reports and Bills
  - a. Motion to approve was made by Cherie Johnson and seconded by Judy Shafel. Motion passed unanimously. 4-0.
6. Public Comment
7. Director's Report

### Programming

- *Programming Survey: 8 responses so far*
  - o *Interest in more classes and crafting events as well as individualized (unscheduled programming)*
  - o *Most people can't attend events during library hours and prefer to attend evenings and weekends.*
  - o *Facebook is the preferred method for hearing about events, which we already use.*
- *Game Days next week, book club in January and February, Valentine's Bingo in February 2/12 on a weeknight at the library.*

### Miscellaneous

- *Game collection is processed and ready.*
- *Weeding for the year is almost complete.*

- *I will be working on the annual report at the end of this month into February, and it is due March 1st.*

Stats

- *Overall, down slightly compared to last year, but that can be attributed to changing patterns with some regular patrons. We have seen more new patrons recently.*

8. Library Board Comments

- a. DECISION: Easter event is tentatively scheduled for April 12, 2025, at the Lake Park Pavillion.

9. Next Meeting Date and Time:

- a. February 20, 2025 at 2:00PM – will discuss and take action on Annual Report

10. Adjournment at 2:29PM