

## Board of Trustees Meeting Minutes

Tuesday May 13, 2025, at 2:00pm  
Shiocton Public Library Board  
Outagamie County



1. Call to Order was made by President Tammy Free at 2 pm.
2. Pledge of Allegiance to the Flag of the United States of America was made by all present.
3. Roll Call:
  - a. Present – Tammy Free, Cherie Johnson, Judy Shafel, and Library Director Michaela Woodward
    - i. Nichole Schweitzer arrived at 2:15 pm.
  - b. Excused – Vicky Wagner
4. Approval of Meeting Minutes from April 8, 2025
  - a. Motion to approve was made by Judy Shafel and seconded by Cherie Johnson. Motion carried.
5. Approval of April 2025 Financial Reports and Bills
  - a. Motion to approve was made by Cherie Johnson and seconded by Judy Shafel. Motion carried.
6. Public Comment
7. Library Board Officer Elections
  - a. The Board voted unanimously to appoint Tammy Free as President, Cherie Johnson as Vice President, and Vicky Wagner as Secretary.
8. Director's Report
  - a. Summer Reading Kickoff Party Planning

### Programming

- *Summer*
  - *School visits May 27-29*
  - *Summer program*
    - *Storytime – Guest readers (teachers from school)*
    - *YA readalong.*
    - *Book Club*
  - *Kickoff Party – June 9<sup>th</sup> 5-7*
    - *Volunteers, food*
      - *Board members will volunteer with food(potluck dishes)/time as able.*

### Miscellaneous

- *Next meeting, June 10<sup>th</sup> – Bradley or Kristin from OWLS will be here to talk about advocacy.*
- *Michaela attended the Wisconsin Library Association conference on May 2.*
  - o *Focus on Energy: Will do a free energy assessment for government buildings and provide a rebate for energy efficiency projects. Looking into doing an energy assessment and projects for the second half of the year.*
    - *The Village will be working on installing LED lights in the library.*
- *Infosoup Road trip runs from Memorial Day Weekend to Labor Day Weekend.*

### Stats

- *Up on door count and checkouts from last year. On track to meet EOY results from 2024*

### 9. Library Board Comments

### 10. Next Meeting Dates – Tuesday, June 10 and Tuesday, July 15 at 2 pm.

- a. The new school district representative for the Library Board of Trustees will likely be in attendance on June 10. Their appointment to the Library Board will be made at the Village Board meeting on July 14.

### 11. Adjournment was called at 2:19 pm.